

## PROCEDURES FOR PAINTER APPRENTICE APPLICANTS

1. All Applicants should telephone the CHICAGO AREA PAINTING AND DECORATING JOINT APPRENTICESHIP AND TRAINING COMMITTEE OFFICE AT (708) 449-5282 and arrange for an appointment between the hours of **10:00 AM and 2:00 PM, Monday through Friday**, excluding school holidays.
2. Proceed to the CHICAGO AREA PAINTING AND DECORATING JATC office at 1101 Taft Avenue, Berkeley, Illinois 60163, to complete the application. There will be a non-refundable twenty-five dollar (\$25.00) application fee required, in the form of a money order payable to the Chicago Area Painting & Decorating JATC. **PROOF OF HIGH SCHOOL GRADUATION OR G.E.D. EQUIVALENT IS REQUIRED. FOR YOUR OWN SAFETY AND EDUCATION YOU MUST BE ABLE TO COMMUNICATE IN ENGLISH. A DRIVERS LICENSE (OR STATE ID), A SOCIAL SECURITY CARD, A BIRTH CERTIFICATE AND A RESIDENT ALIEN CARD IF NOT A CITIZEN, MUST BE PRESENTED FOR VERIFICATION PURPOSES ONLY.** If an applicant is not able to speak English, Conversation English Classes will be paid for, provided the applicant passes the course.
3. With the above steps completed, the applicant is issued a list of UNION PAINTING CONTRACTORS, who follow fair employment practices.
4. When the applicant is hired, he/she must return to the JATC office, **PRIOR TO WORKING**, with a letter if **INTENT TO HIRE** from the Contractor, stating NAME, ADDRESS, TELEPHONE NUMBER, SOCIAL SECURITY NUMBER AND STARTING DATE OF EMPLOYMENT PENDING DRUG TEST.
5. The Applicant must pay a \$40.00 **Drug Test Fee** (Money Order Only, Payable to the Chicago Area Painting and Decorating JATC) and take a Drug Test prior to receiving a work permit. Upon passing the Drug Test, the Applicant will be reimbursed for the amount of the Drug Test. The Applicant must take the drug test **within forty-eight (48) hours or two (2) working days** after presenting the letter of intent. If an Applicant fails the drug test, the Applicant will be able to re-apply in six (6) months.
6. **A FOUR HUNDRED AND SEVENTY FIVE DOLLAR (\$475.00) PERMIT FEE, MONEY ORDER ONLY**, made payable to PAINTERS DISTRICT COUNCIL #14, is required. **THIS FEE IS NOT REFUNDABLE.** A UNION WORK PERMIT is then issued by PAINTERS DISTRICT COUNCIL #14, 1456 WEST ADAMS STREET, CHICAGO, ILLINOIS 60607, phone (312) 421-0046. The permit will cover the Apprentice during the 90-DAY PROBATIONARY PERIOD.
7. There will be no written test.
8. The eligible Applicant will be interviewed by the JATC.